

From: [Chen, Lily \(Fed\)](#)
To: [Mukes, Vickie J.](#); [Daniel Smith \(b\) \(6\)](#); [Daniel C Smith \(daniel-c.smith@louisville.edu\)](mailto:daniel-c.smith@louisville.edu)
Subject: RE: Travel in March
Date: Thursday, March 3, 2016 9:37:00 AM

We still need to confirm he will come though. Thanks,

Lily

From: Mukes, Vickie J. (Fed)
Sent: Thursday, March 03, 2016 9:36 AM
To: Chen, Lily (Fed); [Daniel Smith \(b\) \(6\)](#); [Daniel C Smith \(daniel-c.smith@louisville.edu\)](mailto:daniel-c.smith@louisville.edu)
Subject: RE: Travel in March
Lily's correct Jintai's in travel manager.

Vickie

From: Chen, Lily (Fed)
Sent: Thursday, March 03, 2016 8:53 AM
To: Mukes, Vickie J. (Fed); [Daniel Smith \(b\) \(6\)](#); [Daniel C Smith \(daniel-c.smith@louisville.edu\)](mailto:daniel-c.smith@louisville.edu)
Subject: RE: Travel in March
Hi, Vickie and Daniel:

Yes. We need to confirm they will come.

I think we may have Jintai's data. We put him on invitational travel once (2014?) before unless we delete the data afterwards.

Lily

From: Mukes, Vickie J. (Fed)
Sent: Thursday, March 03, 2016 8:50 AM
To: Chen, Lily (Fed); [Daniel Smith \(b\) \(6\)](#); [Daniel C Smith \(daniel-c.smith@louisville.edu\)](mailto:daniel-c.smith@louisville.edu)
Subject: RE: Travel in March

Daniel,

Can you pls. confirm that Jintai and Takagi are coming to NIST? If so, they'll need to phone me their social security numbers. The need to be set up in the travel manager system.

Thanks!

Vickie

From: Chen, Lily
Sent: Friday, February 26, 2016 12:29 PM
To: [Daniel Smith \(b\) \(6\)](#); [Daniel C Smith \(daniel-c.smith@louisville.edu\)](mailto:daniel-c.smith@louisville.edu)
Cc: Mukes, Vickie J.
Subject: Travel in March

Hi, Daniel:

Your travel to Gaithersburg in March 14-18 are approved. Please make your reservation and let Vickie know. (Also please remember to bring whatever you need for an official passport when you come.)

I send you this e-mail is to tell that Jintai's and Tsuyoshi Takagi's travel from Cincinnati to Gaithersburg are also approved. (I do not know exactly which day they will come and which day they will leave that week). Please provide their e-mail information to Vickie. Usually, it takes longer to get all the paperwork in order.

Thanks and see you in March,

Lily